

REQUIRED STAFF & STUDENT TRAININGS

Visit the *KSDE website for an online training resource* to help administrators, educators and families learn about required and recommended training. With the click of a button, access a list of trainings, along with available resources that align with training needs of students and staff: <https://www.ksde.org/Agency/Division-of-Learning-Services/Student-Staff-Training>

If you have questions about this website, contact Myron Melton mmelton@ksde.org or call (785) 296-4941.



Below is a checklist of REQUIRED TRAININGS and contact information.

Frequency	Who is trained?	Topic Contact Email	Regulation
Annual	All Students & Staff	Bullying Awareness and Prevention Kent Reed kreed@ksde.org	KSA 72-6147
Annual	All Students & Staff	Sexual Harassment Local Attorney	Title IX
Annual	All Staff (one hour)	Suicide Prevention and Awareness Kent Reed kreed@ksde.org	KSA 72-6284; KAR 91-31-32
Annual	Homeless Liaison & All Staff	Education for the homeless (Title IX) Tate Toedman ttoedman@ksde.org	McKinney-Vento Act 42 USC § 11432
Annual	Selected Staff	ESI (Emergency Safety Intervention – formerly “the use of seclusion or physical restraint”) Laura Jurgensen ljurgensen@ksde.org	KSA 72-6151 through 72-6158; KAR 91-42-1 through 91-42-7
Annual	Selected Staff	Bloodborne Pathogens County Health or KDHE Exposure Control Plan (.pdf)	OSHA
Annual	Superintendent or negotiation team	Conducting Negotiations KASB/KNEA	KSA 72-2228
Annual	PDC members	Professional Development Council (PDC) training Lynn Bechtel lbechtel@ksde.org	KAR 91-1-217 (b) (1)
Once	Superintendent or designee	Juvenile Justice developed by Attorney General Kent Reed kreed@ksde.org	KSA 75-763
Once	Transportation Supervisors	Reasonable Suspicion training Keith Dreiling kdreiling@ksde.org	49 CFR 382.603
Once	Students (Gr 9-12)	First Aid and Cardiopulmonary Resuscitation (CPR) Training	Kansas Health Education Standard 8 - Dec 2017

Also recommended annually: 1) Mandated Reporting Procedures (reporting child abuse and neglect); 2) Child Sexual Abuse Awareness and Prevention; 3) Concussion Protocol (Parent/student release form required annually). Visit the *KSDE Staff Training website above for online resources*.

SCHOOL BUS DRIVERS Training (in addition to CDL requirements)

KSDE School Bus Safety Unit contacts: kdreiling@ksde.org | dtate@ksde.org | mostermyer@ksde.org

Once	At least 12 hours training in a school bus before transporting students (In the Driver’s Seat)	KAR 91-38-6
Annually	At least 10 safety meetings	KAR 91-38-3
Varies	First Aid and CPR	KAR 91-38-6
Every 3rd year	Accident Prevention (Defensive Driving)	KAR 91-38-6

CFR = Code of Federal Regulations | KAR = Kansas Administrative Regulations | KSA = Kansas Statutes Annotated
OSHA = Occupational Safety and Health Administration is an agency of the U.S. Department of Labor | USC = U.S. Code